



THE ASEAN FEDERATION OF LAND SURVEYING AND GEOMATICS

**Minutes of the
3rd Biennial General Meeting
Held on 5th September 2003 (Friday) @ 4:30 PM
at the Sri Nyonya, Level 3, Equatorial Hotel, Melaka, Malaysia**

Present:

Ir. Rudolf W. Matindas (Bakosurtanal, Indonesia)	- Institutional Member
Mr. Colin Chan (PEJUTA, Malaysia)	- Institutional Member
Mr. Chun Ming Kee (PEJUTA, Malaysia)	- Institutional Member
Dr. Khoo Boo Khean (Institution of Surveyors Malaysia)	- Institutional Member
Mr. Julian Chong (Institution of Surveyors Malaysia)	- Institutional Member
Mr. Wee Soon Kiang (Singapore Institute of Surveyors and Valuers)	- Institutional Member
Mr. Tan Choo Haw (Land Surveyors Board Singapore)	- Institutional Member
Pg. Matusin bin Pg. Matasan (Survey Department, Brunei Darussalam)	- Institutional Member
Hj. Jali Hj. Nudin (Survey Department, Brunei Darussalam)	- Institutional Member
Dr. T Lukman Aziz (ITB, Indonesia)	- Institutional Member
Mr. Newas Ukoi (Newas Survey Consultancy, Brunei Darussalam)	- Corporate Member
Mr. Koh Lam Seng (Jurukur Alam Bumi, Malaysia)	- Corporate Member
Mr. Andrew Phung Voon Seng (Andrew Phung Voon Seng, Malaysia)	- Corporate Member
Mr. Tantan Ruchiatan (PT NARCON, Indonesia)	- Corporate Member
Mr. Tan Siew Siong (Trimble Navigation Singapore Pte. Ltd, Singapore)	- Corporate Member
Mr. Kong King Tiong (Lee Swee Siang dan Rakan-Rakan, Malaysia)	- Corporate Member
En. Syed Mohamed Nasir b. Syed Tahir (Jurukur Setia, Malaysia)	- Corporate Member
En. Md. Isa b. Selaiman (Politeknik Ungku Omar, Malaysia)	- Teaching Institution Member
Ir. Dr. Sobar Sutisna (Ikatan Surveyor Indonesia)	- Observer
Ir. Leo Nardy (Ikatan Surveyor Indonesia)	- Observer
Mr. Sanjay Malaviya (GIS Development, India)	- Observer

In Attendance:

Ms. Estellita Crispin	- Executive Secretary
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NO.	MATTERS DISCUSSED	ACTION BY
	<p>The President called to order the 3rd Biennial General Meeting at 4:45 PM.</p> <p>The following Agenda was unanimously adopted: -</p> <ul style="list-style-type: none"> i) Address by the President ii) Confirmation of the Minutes of the 2nd Biennial General Meeting iii) Matters Arising iv) Presentation and Adoption of BGM Report for Period 2003/2005 v) Presentation and Adoption of BGM Accounts for Period 2003/2005 vi) Announcement of Results of Election of Council Members for 2003/2005 vii) Appointment of Professional Auditors for 2003/2005 viii) Appointment of Honorary Auditors for 2003/2005 ix) Items which were received by the Hon. Secretary General prior to the Biennial General Meeting x) Presentation of Membership Certificates xi) Address by the Incoming President (Session 2003/2005) xii) Adjournment 	Info.
1.0	<p><u>ADDRESS BY THE PRESIDENT</u></p> <p>The President welcomed everyone present and thanked them for their efforts to attend this meeting. At the same time, he also thanked JUPEM for hosting the meeting and also PEJUTA for their dinner invitations tonight. He also thanked the Senior Vice President and the ASEAN FLAG Secretariat for making the necessary arrangements for the meeting. He informed that his term of presidency will be concluded today and took the opportunity to thank all Executive Council Members and the general membership for their support and cooperation towards the Federation during the past two years of his presidency.</p>	Info.
2.0	<p><u>CONFIRMATION OF MINUTES OF THE 2ND BIENNIAL GENERAL MEETING</u></p> <p>The Minutes of the 2nd Biennial General Meeting held in Kuala Lumpur, Malaysia on 20th October 2001 having been circulated earlier, were confirmed on the proposal of Mr. Wee Soon Kiang and seconded by Mr. Newas Ukoï subject to the following amendments: -</p> <p><u>On Page 1 of 6, Paragraph 28</u></p> <p>Dr. Khoo Boo Khean (Institution of Surveyors Malaysia) – Corporate Member be amended to <i>Dr. Khoo Boo Khean (Institution of Surveyors Malaysia) – Institutional Member</i></p> <p><u>On Page 1 of 6, Paragraph 28</u></p> <p>Tn. Hj. Murni H. A Rahim (Jurukur Taib Said, Brunei Darussalam) be amended to Tn. Hj. Murni H. A Rahim (Jabatan Ukur, Kementerian Pembangunan Negara Brunei Darussalam)</p>	Info.
3.0	<p><u>MATTERS ARISING</u></p> <p>Senior Vice President informed the Council that the following amendments to the Constitution have been submitted to Registrar of Societies, Malaysia and pending approval. He requested the Executive Secretary to follow up on this issue. He highlighted the key amendments -</p>	Executive Secretary

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	<p><u>Article 6 : Item 4(c)</u></p> <p><i>Election to the Offices of the Federation shall be the privilege of the Institutional Members only.</i></p> <p><u>Proposed Amendment:</u></p> <p><i>Election to the Offices of the Federation shall be the privilege of Institutional Members, Corporate Members and Teaching Institutional Members, provided that the composition of both Corporate Members and Teaching Institutional Members shall not be more than four (4) at any time.</i></p> <p><u>Article 9: Item 1</u></p> <p>Institutional Members of the general body of not less than the number of Council members from at least four (4) countries must be present at a General Meeting for its proceedings to be valid and to constitute a quorum.</p> <p><u>Proposed Amendment:</u></p> <p><i>Institutional Members, Corporate Members and Teaching Institutional Members of the general body of not less than the number of Council Members from at least four (4) countries must be present at a General Meeting for its proceedings to be valid and to constitute a quorum.</i></p>	
4.0	<p><u>PRESENTATION AND ADOPTION OF THE BIENNIAL GENERAL REPORT FOR PERIOD 2001/2003</u></p> <p>The BGM Report for period 2001/2003 prepared by the Executive Secretary was presented to the Council for discussion. The membership of the Federation currently stands at 12 Institutional Members, 46 Corporate Members, 8 Sustaining Members and 1 Teaching Institutional Member, making a total of 67 members. During the two-year period, five meetings were held at various places within the ASEAN region.</p> <p>After being proposed by Mr. Colin Chan and seconded by Ir. Leo Nardy, the Report was adopted.</p>	Info.
5.0	<p><u>PRESENTATION AND ADOPTION OF BIENNIAL ACCOUNTS FOR PERIOD 2003/2005</u></p> <p>The BGM Accounts for period 2003/2005 prepared by Messrs. S Y Kwong, Foong & Co. were presented to the Meeting for discussion.</p> <p>Mr. Wee Soon Kiang reported that for the financial year ended 31/07/2003, there is a deficit after taxation of RM 2,239.00. This is due to the travelling and hotel expenses incurred by the Executive Secretary and the expenses incurred for Council meetings held in Brunei Darussalam and Ho Chi Minh City, Vietnam. The Accumulated Fund brought forward is RM 63,310. He next highlighted the recommendation given by the Professional Auditor under item 2.2 of the Report that the recognition of entrance fees and annual subscription be made on accrual basis. Currently they are reckoned on receipt basis which is a departure from the provisions of the Malaysian Accounting Standards Board Standard No: 9 (MASB 9) on "Revenue".—MASB 9 requires revenue of such nature to be recognised on an accrual basis. He then proposed a motion that the Federation adopts the recommendation of the Professional Auditor. The motion was unanimously approved by the Meeting.</p> <p>After being proposed by Dr. Khoo BK and seconded by Mr. Tan CH, the BGM Account report was adopted.</p>	Info.

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6.0	<p><u>ANNOUNCEMENT OF RESULTS OF ELECTION OF COUNCIL MEMBERS FOR SESSION 2003/2005</u></p> <p>The following were elected unopposed: -</p> <p>a) President: Dr. Khoo Boo Khean (representing ISM, Malaysia)</p> <p>b) Imm. Past President 1: Dato' Abdul Majid Mohamed (representing ISM, Malaysia)</p> <p>c) Imm. Past President 2: Ir. Rudolf W. Matindas (representing BAKOSURTANAL, Indonesia)</p> <p>d) Hon. Secretary-General: Mr. Teo Chee Hai (representing PEJUTA, Malaysia)</p> <p>e) Hon. Treasurer-General: Mr. Tan Choo Haw (representing Land Surveyors Board, Singapore)</p> <p>f) Council Member 1: Pg. Matusin b. Pg. Matasan (representing Jabatan Ukur, Kementerian Pembangunan Negara Brunei Darussalam)</p> <p>g) Council Member 2: Mr. Wee Soon Kiang (representing Singapore Institute of Surveyors and Valuers)</p> <p>h) Council Member 3: Dato' Abd Hamid Ali (representing Land Surveyors Board, Malaysia)</p> <p>i) Council Member 4: Tn. Hj. Mohd Jamil Ali (representing Jabatan Ukur, Kementerian Pembangunan Negara Brunei Darussalam)</p> <p>j) Council Member 5: Mr. Reynaldo Adorador (Philippines Society of Photogrammetry & Remote Sensing)</p> <p>k) Council Member 6: Dr. Wicha Jiwalai (representing Surveying & Mapping Society Thailand)</p> <p>l) Council Member 7: Mr. Chun Ming Kee (representing PEJUTA, Malaysia)</p> <p>The following were provisionally elected as additional members of the Council subject to the approval of the amendments to the Constitution and will only be confirmed after notification of the amendments by the Registrar of Societies, Malaysia.</p> <p>m) Council Member 8: Mr. Nguyen Van Duc* (representing Cadastre & Engineering Survey Co., Vietnam)</p> <p>n) Council Member 9: Mr. Tan Siew Siong* (representing Trimble Navigation Singapore)</p> <p>o) Council Member 10: En. Md. Isa b. Selaiman* (representing Politeknik Ungku Omar, Malaysia)</p>	Info.
7.0	<p><u>APPOINTMENT OF PROFESSIONAL AUDITORS FOR SESSION 2003/2005</u></p> <p>The Treasurer General proposed that Messrs. S. Y Kwong, Foong & Co. continue to act as Professional Auditors for the Federation for session 2003/2005 and unanimously consented.</p>	Info.

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8.0	<p><u>APPOINTMENT OF HONORARY AUDITORS FOR SESSION 2003/2005</u></p> <p>After due deliberation, the Council unanimously elected Mr. Chettana Bhumichitr (representing Survey and Mapping Society of Thailand) and Ir. Leo Nardy (representing Ikatan Surveyor Indonesia) as Honorary Auditors for Session 2003/2005. The duties of the Honorary Auditors are spelled out under Article 14 of the Constitution.</p>	Info.
9.0	<p><u>ITEMS WHICH WERE RECEIVED BY THE HON. SECRETARY GENERAL PRIOR TO THE BIENNIAL GENERAL MEETING</u></p> <p>The Hon. Secretary-General tabled the following to the General Body for consideration and adoption.</p> <p><u>Amendment to the Constitution</u></p> <p><u>Article 7: Entrance Fees and Annual Subscription</u></p> <p>On Page 6 of the Constitution, <u>TO ADD</u> item (10) after item (9): -</p> <p>10. The Council shall be empowered to invite organisation(s) to be Institutional Member or Teaching Institution Member whose participation would enhance the activities of the Federation. The Council shall also assist to waive either in full, or in part, payment of necessary annual dues. Such invitation(s) shall be reviewed by the Council once in every two years.</p> <p><u>Explanation:</u></p> <p>Due to bureaucratic restrictions, particularly regarding the financial support for subscriptions, many organisations which conduct activities in Land Surveying and Geomatics could not join ASEAN FLAG. The Council feels that their involvement (once becoming member) would greatly enhance the activities of the Federation. Any such invitation which shall be allowed would be carried out once in every two years i.e. after each Biennial General Meeting.</p> <p>After due deliberation, the General Body unanimously adopted the amendments.</p> <p>The Executive Secretary shall make the necessary submission to the Registrar of Societies, Malaysia for approval.</p>	Executive Secretary
10.0	<p><u>PRESENTATION OF MEMBERSHIP CERTIFICATES</u></p> <p>The Executive Secretary informed that the Certificate for Messrs. Cadastre and Engineering Survey Company (CESC), Vietnam (approved under 16th Council Meeting) shall be mailed to them.</p> <p>Senior Vice President informed that CESC will be attending the 7th SEAC in Hong Kong.</p>	Executive Secretary
11.0	<p><u>ADDRESS BY THE INCOMING PRESIDENT FOR SESSION 2003/2005</u></p> <p>The new President, Dr. Khoo Boo Khean, welcomed everyone present. He expressed his appreciation to his predecessors YBhg. Dato' Abdul Majid Mohamed and Ir. Rudolf W. Matindas for their hard work towards the Federation during the past six years. He hoped that he can perform the President's duties well with the aim of building up the ASEAN FLAG to a strong and useful organisation.</p>	Info.

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	<p>He mentioned that even though ASEAN FLAG has only been legally established a little over six years ago, it has actually been actively organising meetings and activities for more than eight years. He said that in the ASEAN countries, we have a lot of diversities e.g. differences in culture, development and standard of living. He remarked that ASEAN FLAG could play its essential role to assist developments in this region. All that we need is cooperation amongst the member countries and share our experiences with one another.</p> <p>He hoped that ASEAN FLAG could follow the steps taken by the Road Engineering Association of Asia Pacific region. He said that countries in the pacific region have been established and managed their road infrastructure very well. This is just because they share their experiences and learn from one another. If that association can do well, why not ASEAN FLAG? A report from the country's representative is a very useful guide for us to learn from.</p> <p>He remarked that in order for ASEAN FLAG to be more active like PEJUTA or ISM, all that we need is to set-up a full-time secretariat to manage the accounts, reports, following-up on matters, etc. He said the fees collected from members a year are not sufficient to cater to this requirement. ASEAN FLAG is even trying hard to minimise its expenditures, for instance, the monthly RM400.00 honorarium to the Executive Secretary is now being paid occasionally only i.e. when there is a meeting. He thanked PEJUTA for their support and cooperation so far, particularly during the launching of ASEAN FLAG. He then requested PEJUTA to assist and support ASEAN FLAG in any way it can to help make the dream of a full-time ASEAN FLAG secretariat materialise.</p> <p>Last but not least, he thanked the Council for giving him the chance to perform the President's duties. He will endeavour to do his very best to make the ASEAN FLAG dream come true, and would very much appreciate support from all members.</p>	
12.0	<p><u>ADJOURNMENT</u></p> <p>As there was no other matter to discuss, the meeting was adjourned at 7:50 PM with a vote of thanks to the Chair.</p> <p>Minutes Prepared By: Minutes Confirmed By:</p> <p>Estellita Crispin Ir. Rudolf W. Matindas Executive Secretary Chairman</p>	